

INVESTOR LEADERSHIP NETWORK (ILN) ANALYST POSITION



INVESTOR
LEADERSHIP
NETWORK



ILN Secretariat

Communications, project management, and member engagement

**\$10 TRILLION
NETWORK**



11 Institutional
Investors



7 Countries



CEO-Led



Founded at the
2018 G7



WE ARE RECRUITING

ILN is adding an early-career Analyst to a global Secretariat team that runs the Network. The role sits across communications, project management, member engagement and Secretariat operations.

ABOUT ILN

Investor Leadership Network (ILN) began as a commitment made by a small group of institutional investors answering a call from the G7 in 2018: to work together on the long-term issues no single investor solves alone.

Almost a decade on, it is a standing institution, governed by its members. **Today that is eleven of the world's largest asset owners, asset managers and sovereign vehicles, across seven countries.**

OUR MANDATE

ILN members work together to build a more inclusive, resilient and sustainable global economy.

Within that mandate, ILN brings institutional investors together to exchange perspectives, develop shared tools and advance best practices on issues that matter to long-term value creation.

ILN MEMBER INSTITUTIONS

CPP Investments

futurefund
Australia's Sovereign Wealth Fund

La Caisse



NATIXIS
INVESTMENT MANAGERS

Ninety
One

Nordea
ASSET MANAGEMENT

OMERS

ONTARIO
TEACHERS'
PENSION PLAN

STATE
STREET

Sun Life

WHAT ILN WORKS ON

ILN works thematically, and members set the pace. Three work streams have stayed consistent since 2018: climate change, talent and culture, and public-private partnerships. Each is carried by a standing advisory committee of member representatives, supported by external experts, and each produces research, guidance and convenings that members put to use.



Climate Change

CLIMATE CHANGE ADVISORY COMMITTEE

Mobilizing capital and building the practice that lets large asset owners act on climate at scale.



Talent & Culture

TALENT AND CULTURE ADVISORY COMMITTEE

Building the workforce and leadership culture the next generation of institutional investing depends on.



Public-Private Partnerships

P3 ADVISORY COMMITTEE

Working with development institutions and government to unlock investable opportunities across markets.



Communications

COMMUNICATIONS ADVISORY COMMITTEE

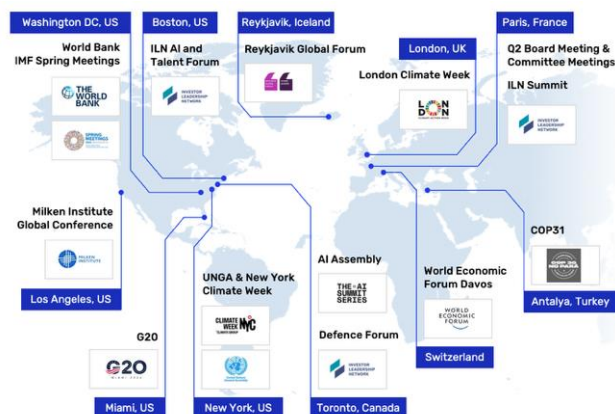
It holds consistency across everything ILN publishes, and it is the committee this seat supports most closely.

CATALYTIC GROUPS

When an emerging issue matters to members but does not sit within an existing committee, ILN can form a voluntary catalytic group around it. In 2026, members are working together on defense investment and Indigenous relations.

WHERE ILN CONVENES

ILN engages at the global moments most relevant to its members, alongside member and partner engagements around the world. These convenings connect members with peers, policymakers, experts, and partners, and bring global developments back into the Network.



ILN WORKS IN PARTNERSHIP

ILN co-creates events, white papers and research with foundations, institutes and advisory firms, because the questions members bring are bigger than any one organization. The Analyst helps build and manage those relationships and the outputs that come from them.

Gates Foundation



THE PRACTICAL DETAIL

TITLE ILN Analyst, ILN Secretariat	TRAVEL Approximately two to three international trips a year	REPORTS TO Chief Operating Officer
START Preferably November	LOCATION Remote. Proximity to Toronto, London, New York City, or Boston is preferred.	APPLICATIONS CLOSE October 26th

HOW TO APPLY

Send a CV, a cover letter, and writing examples and/or previous publications to Hiring@investorleadershipnetwork.org

Hiring@investorleadershipnetwork.org

ILN ANALYST RESPONSIBILITIES

This is a communications and project management role at the center of a global Secretariat. You will write, research, organize, coordinate and follow through. Some days put you directly in the room with senior investors; others are spent doing the detailed work behind the scenes that makes those moments possible.

1 Communications & PR

ILN's external voice, day to day: the website, LinkedIn, the member newsletter, and the framing of ILN's published work. You set the Communications Committee agenda with its co-chair, hold calls with members between meetings, liaise with journalists, and track action items.

2 Project Management, Special Initiatives

Own projects from idea through delivery: build the plan, research as needed, coordinate contributors, manage timelines and dependencies, and keep work moving. You will also perform research and project-manage special initiatives that do not fit neatly within ILN's standing workstreams.

3 Information & Institutional Knowledge

Help hold the institutional record of the Network.

You will serve as an official recorder for Board and committee meetings, capture decisions and evolving thinking accurately, track follow-ups and maintain the information a small organization needs to operate with continuity.

4 Member & Partner Engagement

Help manage relationships across ILN's member institutions and with foundations, institutes, governments and advisory partners. Prepare meetings, coordinate follow-ups and support the collaborative work that comes out of those relationships.

5 Secretariat Operations

This is an entrepreneurial team, so everyone contributes across the work. You will build trackers, prepare materials, coordinate logistics, maintain systems, and step into whatever needs doing.

6 Event Support

Help deliver ILN's international convenings and leadership engagements. Coordinate schedules, travel, materials and on-the-ground logistics, anticipate what is needed and help ensure events run smoothly from preparation through follow-up.

WHO WE ARE LOOKING FOR

Strong Writing Skills



Most of this role is writing. What you write goes out under ILN's name and under the CEO's name, and it is read by the people ILN exists to serve.

Excellent Project Manager



High attention to detail, well organized, and reliable on the deadlines you set yourself as well as the ones you are given.

Research-Oriented and Resourceful



You find the answer rather than wait for it, and you work well independently on a team that is rarely in the same room.

Self-Starting



You see what needs doing and move it forward. You are comfortable taking ownership early and asking good questions when the path is not obvious.

A Roll-Up-Your-Sleeves Attitude



Operational support in this role includes owning the team's administrative responsibilities. An entrepreneurial spirit is an asset.

Global Perspective



You will work across seven countries. Reading a room that spans Toronto, London, New York, Paris, Melbourne and Cape Town, and cross border writing for all of it, is part of the job.

EDUCATION AND BACKGROUND

An undergraduate or graduate degree, ideally in communications, business, or financial journalism, and ideally with some exposure to the investment industry. Candidates should possess a genuine curiosity about the work.